



PLANTATION HILLS VILLAGE
Brookside St., Plantation Hills Village, Amsic, Angeles City, Pampanga
plantationhillsvillage@gmail.com

AF-01 June 7, 2023

APPLICATION FOR ACCREDITATION AS REAL ESTATE BROKER / SALESPERSON	
RESIDENT <input type="checkbox"/>	NON-RESIDENT <input type="checkbox"/>

PERSONAL DATA			
LAST NAME		FIRST NAME	MIDDLE NAME
BROKER'S LICENSE NO.	REGISTRATION DATE	VALIDITY DATE	SIGNATURE
<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	CITIZENSHIP	CIVIL STATUS <input type="checkbox"/> SINGLE <input type="checkbox"/> MARRIED <input type="checkbox"/> WIDOWED <input type="checkbox"/> SEPARATED	DATE OF BIRTH (MM/DD/YY) <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
PERMANENT MAILING ADDRESS			ZIP CODE
PLACE OF BIRTH	TELEPHONE/CELL PHONE NO/EMAIL ADDRESS		
SPOUSE'S NAME & CITIZENSHIP	FATHER'S NAME & CITIZENSHIP	MOTHER'S NAME & CITIZENSHIP	

Have you ever been convicted by final judgment before any court, military tribunal or administrative body? ☐ YES ☐ NO

EDUCATIONAL DATA					
LEVEL	NAME OF SCHOOL	LOCATION	COURSE/DEGREE	FROM (MM/YY)	TO (MM/YY)
College					
Others					

EMPLOYMENT RECORD			
COMPANY	POSITION	SPECIFIC WORK / FUNCTIONS	PERIOD COVERED

AFFILIATIONS / ACCOMPLISHMENTS		
ORGANIZATIONS/COMPANY	TRANSACTIONS/FUNCTIONS	PERIOD COVERED

PHVA CLIENTS' HISTORY			
NAME OF HOMEOWNER	TENANT'S/BUYER	NATIONALITY	PERIOD COVERED

CHECKLISTS OF REQUIREMENTS	
1. Original NBI Clearance	2. (2) valid government IDs
3. Certificate of employment and affiliations	4. Broker's License ID

I HEREBY CERTIFY that the information and / or statement in this application including the documents submitted in support thereof are all true and correct to my own knowledge and that I am fully aware that any false information or statement in this application and / or in the attachments thereto shall make me liable for criminal prosecution and / or administrative sanction.

Applicant's Signature

Date of Submission

Processed by: Village Admin	Approved by: Village Manager
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CONSENT CLAUSE

The personal data obtained from this form is entered and stored within Plantation Hills Village Association’s (PHVA or “we”) authorized information system and will only be accessed by PHVA’s duly authorized personnel. PHVA shall institute appropriate security measures to ensure protection of the data subjects’ personal data.
 In general, we will need your explicit and unambiguous consent to enable us to process your request/s and transaction/s. Specifically, we may process your personal data for the following purposes:
 (1) to collect, use, process, share, and retain your information.
 (2) to create and maintain a responsible relationship and provide quality service. We collect information that allows us to accurately and efficiently manage your membership and perform the services that you receive from us;
 (3) to understand your needs and preferences. In order to ensure the HOA is offering programs and services that keep pace with your expectations from time to time, ask you to participate in surveys that help us to understand what you desire from the HOA to fit your lifestyle.
 (4) to meet legal and regulatory requirements. We are required to collect and use personal information to fulfill our contractual obligations to you, or our legal and regulatory obligations to the local and national government units including, but not limited to: provinces, cities, municipalities and barangays;
 (5) to retain adequate documentation of the information for three (3) years after end of each calendar year, subject to applicable laws and professional standards.

REAL ESTATE BROKER / SALESPERSON ACCREDITATION AGREEMENT

As an Accredited Real Estate (Broker / Salesperson) of the Plantation Hills Village Association (PHVA), the undersigned commits to undertake the following obligations in the lease and/or sale of properties on behalf of the Homeowners of Plantation Hills Village underthe following terms and conditions:
 1. TO ORIENT and make the potential Lessee and/or Buyer fully aware of the Deed of Restrictions and the By-Laws and Rules and Regulations of PHVA pertaining to the conduct of behavior as a resident of Plantation Hills Village, especially the following:
 1.1. The Deed of Restrictions:
 (a) #3. *“Only one (1) single-detached home shall be constructed on a single lot.”*
 #4. *“Lot and house constructed thereon shall not be used for any illegal or immoral trade or activity nor any commercial purpose either retail or wholesale, nor for any non-residential use whatsoever.”*
 1.2. The By-Laws provide:
 (a) *“Duties and Responsibilities. Every member shall abide with the deed restrictions of his lot, these By-Laws and the rules and regulations laid down by the association in the interest of sanitation, security, aesthetics and the general welfare of the residents of the village. All members shall be responsible for the actions of their respective family members, assignees, lessees and guests.”*
 (b) Should there be any violation/s on the part of the Lessee or Homeowner, *“the Association has the right to withhold services”* and/or impose penalties.
 2. To ensure that the potential Lessee or Homeowner remains conscious of the Deed of Restrictions, By-Laws and Rules and Regulations of PHVA, these should form part of the provisions of the Contract of Lease or Deed of Absolute Sale.
 3. In lease agreements, to inspect the concerned property every two (2) months during the term of the lease and fill up and accomplish the official form to report the inspection to PHVA to ensure that the foregoing is complied with.
 4. To assist the Lessee or Buyer in processing and applying for the Move-in Permit with all the requirements attached, specific date of move-in, and the payment of Toll Fees for the vehicle to be used for move-in.
 5. To inform the potential Buyer that they should ask for Clearance Certificate from the Homeowner that the property is cleared from any violations and unpaid PHVA dues.
 6. The undersigned’s broker accreditation may be suspended or cancelled if he or she fails to comply with any of the undertakings above.

Signature over Printed Name

Subscribed and sworn to me this _____ day of _____, 2023 at _____, Affiant applicant exhibited to me his/her PRC License ID No. issued at _____ on _____.

Doc. No. _____:
 Page No. _____:
 Book No. _____;
 Series of 2023